



NEW OWNER INFORMATION

Owner Name: _____

Address: _____

SSN: _____ Home phone: _____ Cell phone: _____

Email Address _____

Property Described As: _____ #Bed/Bath: _____ Living area sq.ft.: _____

Property Address: _____

Personal Property Included: _____

Occupied: YES NO Parking: Carport Garage Other: _____

Name of Tenants: _____ Phone numbers: _____

Rent: \$ _____ Date of Last Rent Increase: _____ Security Deposit: \$ _____

Pets: YES NO Pet Deposit: \$ _____

Landscaping: Landlord to maintain Tenant to maintain

Recurring Bills: _____

Name of Water Company: _____

Name of Sewer Company: _____

Name of Disposal Service: _____

HOA: YES NO Name of HOA: _____

Other Bills (mortgage, gardener): _____

Tenant Pays: _____

Owner (or MPM) Pays: _____

List all keys/remotes for property: _____

Owner Contribution of Capital: \$ _____ Letter to Inform Tenants: YES NO